



402 N. St. Louis Ave. Chicago, IL 60624 PHONE: (773) 722-1144
FAX: (773) 722-1434 www.breakthrough.org

Career Opportunity:

Title: Associate Director, Violence Prevention

FLSA: Exempt; Full-Time

Location: Breakthrough-Men's Center 402 N. St. Louis Avenue Chicago, IL 60624

Position Summary:

The Associate Director, Violence Prevention is responsible for the overall administration of the program area. This includes providing strategic and long term program planning, implementation strategies, consultation and direction to other program administrative personnel. Works with counterpart to create continuity, consistency and uniformity of the organization's mission for the program.

The Associate Director, Violence Prevention's role will include but not be limited to:

- Provide administrative oversight, management of the Street Outreach Team.
- Ensures supervision and or coordination of assigned outreach case managers.
- Serve as a liaison and representative with the Street Outreach Team.
- Oversee the relationship between our case manager and Target Outreach team.
- Ensures essential community partners to implement the program.
- Develops and implements a work plan that meets contractual obligations.
- Ensures systems are in place to trace performance and service implementation at
- sites.
- Attend appropriate meetings as an official representative of BTM at lead agency meetings.
- Coordinate staff professional development/training opportunities.

Educational/Experience Requirements:

Bachelor's degree in social services or a related field preferred; Minimum of 1-3years related experience. Must be a leader with a proven track record of results with employee performance and management; or a combination of related work experience and college course work. Candidate should possess working knowledge of Microsoft Word, Excel, and Powerpoint.

Compensation/Benefits:

In exchange for the above, we offer competitive wages and a comprehensive benefit package including: paid time off, group health benefits, free fitness center membership, employee discounts and more.



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To Apply:

Send/email/fax cover letter and resume to:

Breakthrough Urban Ministries Attn: H.R. 402 N. St. Louis Avenue Chicago, IL 60624

E: tpoplous@breakthrough.org

Fax: (773) 722-1434

All qualified candidates will receive consideration without regard to race, color, sex, national origin, age, disability, marital status, veteran status, political affiliation, sexual orientation, or any other non-merit factors. If a reasonable accommodation is needed for any part of the application and hiring process, please contact us via the telephone number listed above. The decision on granting reasonable accommodation will be on a case-by-case basis.