

CAREER OPPORTUNITY

Title: Sport and Fitness Program Assistant

FSLA: Part-time; Non-exempt; 20-25 hours per week including evenings and weekends

Location: Breakthrough-FamilyPlex 3219 W. Carroll Avenue Chicago, IL 60624

We Are Breakthrough

The Breakthrough Youth Network (BYN) aims to overcome the forces of poverty and see our students become caring and responsible community members who transform East Garfield Park into a place where success becomes the norm and families prosper.

All of our year-round sports and activities promote healthy living patterns and relationships with positive adults. This prepares our students to become more likely to succeed in post-high school education pursuits.

Position Summary

The Sports and Fitness Program Assistant will operate high quality, missional, athletic events in the Breakthrough Sports and Fitness Academy (BSFA), which currently serves approximately 1000 school-aged youth in a variety of leveled fitness and athletic programming ranging from beginner to advanced. This part-time position will require the candidate to work night and weekends.

The Sports and Fitness Program Assistant's responsibilities includes but is not limited to:

- Assist the AD in the management of community sports activities. This includes planning for activities, leading activities, preparing food, managing data collection like attendance and surveys, building healthy relationships with students, assuring a safe environment, communication with parents, solving conflicts during programming, coaching teams, organizing volunteers, managing equipment and uniforms, and program clean-up.
- Supervise youth during travel team outings and field trips
- Assist with student transportation (CDL preferred)
- Participate in BYN special events
- Participate in staff trainings and professional development
- Collaborate with other Program Assistants and interns
- Some administrative work such as expense reports, data entry and social media will be required

Educational/Experience Requirements

High School Diploma or equivalent required; minimum of 1 year of experience serving urban communities, working with youth, and/or managing sporting events.



402 N. St. Louis Ave. Chicago, IL 60624 PHONE: (773) 722-1144
FAX: (773) 722-1434 www.breakthrough.org

Compensation/Benefits:

We offer competitive wages and benefits including: Paid sick time, employee assistance program, free fitness center membership, employee discounts and more.

To Apply

Mail/Fax/Email cover letter and resume to:

Breakthrough

Attn: H.R.

402 N. St. Louis Avenue

Chicago, IL 60624

F: (773) 722-1422

E: randerson@breakthrough.org

All qualified candidates will receive consideration without regard to race, color, sex, national origin, age, disability, marital status, veteran status, political affiliation, sexual orientation, or any other non-merit factors. If a reasonable accommodation is needed for any part of the application and hiring process, please contact us via the telephone number listed above. The decision on granting reasonable accommodation will be on a case-by-case basis. We regret that we cannot take phone calls regarding this position. Breakthrough is an Equal Opportunity Employer.