

**Career Opportunity:**

**Title:** Food Service Assistant

**FLSA:** Non-exempt (Part-time; up to 20 hours per week)

**Location:** Breakthrough-FamilyPlex 3219 W. Carroll Avenue Chicago, IL 60624

**We Are Breakthrough-Breakthrough Youth Network:**

The Breakthrough Youth Network (BYN) offers academic, athletic, art, science, technology, faith development and life-skill programs for more than 700 children ages 3-19. The Breakthrough Youth Network aims to overcome the forces of poverty and see our students become caring and responsible community members who transform East Garfield Park into a place where success becomes the norm and families prosper.

**Position Summary:**

The Food Service Assistant's responsibilities includes but is not limited to:

- Deliver meals to preschool students enrolled in Breakthrough's youth programs.
- Handle receiving and storing food according to food safety regulations including rotation of products in inventory.
- Maintain a sanitary kitchen by adhering to state and local sanitation requirements and codes.
- Maintain supplies inventory by checking stock, anticipating needs, and placing and expediting orders.
- Timely reporting of maintenance issues with facility equipment, such as ovens, refrigerator, sinks, etc.
- Complete required documentation and record keeping using Breakthrough's data tracking and volunteer management systems.
- Assist with Breakthrough Beginners classroom duties as needed.
- Ensure all accidents are recorded in the relevant accident books.

**Educational/Experience Requirements:**

Minimum of a high school diploma or a GED; minimum of three years food preparation and cooking experience; must have a basic knowledge of kitchen organization and utensil care; minimum of one year food service or related experience; Must have current Food Sanitation Certificate.

**Compensation/ Benefits:**

\$13.00 per hour. In addition to a competitive wage we offer a benefit package that includes discounts for children enrolled in Breakthrough Youth Programs, free fitness center membership, and café employee discounts.

**Safety requirements:**

Prior to first day of work, must complete a criminal background and sex offender clearance.



Breakthrough partners with those affected by poverty to build connections, develop skills, and open doors of opportunity.

**To Apply:**

Send/email/fax cover letter and resume to:

Breakthrough Urban Ministries

Attn: H.R.

402 N. St. Louis Avenue

Chicago, IL 60624

E:[ksankey](mailto:ksankey)

Fax: (773) 722-1434

We regret that we cannot take phone calls regarding this position. Breakthrough is an Equal Opportunity Employer.

All qualified candidates will receive consideration without regard to race, color, sex, national origin, age, disability, marital status, veteran status, political affiliation, sexual orientation, or any other non-merit factors. If a reasonable accommodation is needed for any part of the application and hiring process, please contact us via the telephone number listed above. The decision on granting reasonable accommodation will be on a case-by-case basis.

February 24, 2020

402 N. St Louis Ave. Chicago, IL 60624 | [phone \(773\) 722-1144](tel:(773)722-1144) | [fax \(773\) 722-1434](tel:(773)722-1434)



The logo for Breakthrough.org, featuring the word "Breakthrough.org" in a bold, green, sans-serif font. The letter "k" is stylized with a yellow starburst shape above it. The word is set against a green rectangular background.